

Dear Parents,

Keeping you informed is a top priority at the Helen S. Dunn School. That's why we've adopted the ALERTNOW Notification Service which will allow us to send a telephone message to you providing important information about school events or emergencies. We anticipate using ALERTNOW to notify you of school delays or cancellations due to inclement weather as well as remind you about various events. In the event of an emergency at school, you can have peace of mind knowing that you will be informed immediately by phone.

What you need to know about receiving calls sent through ALERTNOW

- Caller ID will display the school's main number when general announcement is delivered.
- Caller ID will display 411 if the message is a dire emergency.
- ALERTNOW will leave a message on any answering machine or voicemail.
- If the ALERTNOW message stops playing, press any key 1-9 and the message will replay from the beginning.

The successful delivery of information is dependent upon accurate contact information for each student, so please make certain that we have your most current phone numbers. If this information changes during the year, please let us know immediately.

Alert Now Contact Information

Student's Name _____ Grade _____

Use the same phone numbers as last year	[] check here to use same numbers as last year, no need to fill out the rest of the form.
Primary phone number, will receive all announcements.	()
Secondary phone number, will receive all announcements.	() Leave blank if you have only one number you want to receive all announcements.
Emergency number, will receive only emergency announcements.	() Will only receive announcements in case of emergency.

Thank you in advance for taking the time to complete and return this form.

Happy School Year!

Mrs. Smith

Superintendent & Principal