

# GREENBUSH SCHOOL DEPARTMENT PARENT PARTNERSHIP PLAN

(October 12, 2011)

## **PART I. GENERAL EXPECTATIONS**

GREENBUSH SCHOOL DEPARTMENT agrees to implement the following statutory requirements:

1. Greenbush School Department will put into operation programs, activities and procedures for the involvement of parents in its school with Title IA programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
2. Consistent with section 1118, Greenbush School Department will work with its school to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
3. Greenbush School Department will incorporate this district wide parental involvement plan into its LEA plan developed under section 1112 of the ESEA.
4. In carrying out the Title IA parental involvement requirements, to the extent practicable, Greenbush School Department and its school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
5. If the LEA plan for Title IA, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, Greenbush School Department will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
6. Greenbush School Department will involve the parents of children served in Title IA schools in decisions about how the 1 percent of Title IA funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the school.
7. Greenbush School Department will be governed by the following statutory definition of parental involvement, and expects that its Title I school will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- *that parents play an integral role in assisting their child's learning;*
- *that parents are encouraged to be actively involved in their child's education at school;*
- *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

8. Greenbush School Department will inform parents and parental organizations of the purpose and existence of the Maine Parental Info. and Resource Center. Maine PIRC contact information is:

P.O. Box 2067  
Augusta, Maine 04338  
Phone: (207) 623-2144  
Fax: (207) 623-2148  
E-mail: [parentconnect@mpf.org](mailto:parentconnect@mpf.org)  
Website: <http://www.mpf.org/projects/mepirc.htm>

## **PART II. DESCRIPTION OF HOW GREENBUSH SCHOOL DEPARTMENT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT PLAN COMPONENTS**

1. Greenbush School Department will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under section 1112 of the ESEA:
  - (A) *In the fall of each school year, parents with children participating in Title IA programs will be invited to participate in Greenbush School Department' Title IA Parents Partnership Advisory Council (PPAC).*
  - (B) *The Greenbush School Department's Title IA Parent Partnership Advisory Council (PPAC) will meet at least two times each year to review parent involvement activities and develop a district wide plan for ongoing activities provided for parents with children participating in Title IA programs.*
2. Greenbush School Department will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
  - (A) *Greenbush School Department will develop and disseminate for its Title IA school, an annual Report Card that provides information on the performance of that school and its progress towards meeting the Maine Learning Results.*
  - (B) *Greenbush School Department will promptly communicate with parents about the identification of any school identified for school improvement, including what the identification means, the reason(s) for a school's identification and the parent's options regarding school choice and/or supplemental education services. Greenbush School Department will also provide notification of status as it relates to the school choice option.*
  - (C) *Greenbush School Department will ensure that parents at any school identified for improvement are provided an explanation of how they can become involved in addressing the academic issues that caused the school to be identified for improvement.*
  - (D) *Greenbush School Department will publish and disseminate information explaining what the identified schools are doing to address the problem of low achievement, what the Greenbush School Department or the Maine Department of Education are doing to help the schools address the problem, and if applicable, a description of any specific corrective actions or restructuring plans.*
  - (E) *In the case of any Title IA school failing to make Adequate Yearly Progress for three consecutive years under Section 1111(2)(B), or being identified for corrective action or restructuring, Greenbush School Department will arrange for the provision of supplemental education services to eligible children at the identified school and will:*
    - *provide annual notification to parents in an understandable and uniform*

*format and to the extent practicable in a language the parents understand of: 1) the availability of supplemental services; 2) the identity of approved providers within or near the Greenbush School Department; and 3) a brief description of services, qualifications and demonstrated effectiveness of each provider;*

- if requested, assist parents in choosing a provider;*
- apply fair and equitable procedures for selecting students to be served if the number of spaces at approved providers is not sufficient;*
- not disclose to the public the identity of any student who is eligible for, or receiving, supplemental education services without the written permission of the parents of the student.*

*(F) Greenbush School Department, in the case of any Title IA school identified for restructuring (which means a major reorganization of the school's governance arrangement), will provide parents with prompt notice, an opportunity to comment before any action under the restructuring plan takes place, and an opportunity to participate in the development of any restructuring plans.*

3. Greenbush School Department will provide the following necessary coordination, technical assistance, and other support to assist Title IA schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.

*Greenbush School Department will make available the assistance of the Title I Coordinator and the NCLB Coordinator in assisting the school in planning and implementing effective parental involvement activities to improve student academic achievement.*

4. Greenbush School Department will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies with such programs as Pre-Kindergarten and Reading Nights.

*Greenbush School Department will continue to maintain open and collaborative relationships with a wide variety of other programs in order to coordinate and integrate parent involvement activities as possible and appropriate.*

5. Greenbush School Department will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title IA school. The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents), its parental involvement policies.

*(A) Greenbush School Department will develop and implement, with the assistance of parents, an annual evaluation process designed to assess the content and effectiveness of this parental involvement plan in improving the quality of its Title IA schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).*

*(B) Each year, surveys will be developed and approved by the Greenbush School Department Parent Partnership Advisory Council and implemented before the end of school in May.*

- (C) *Responses will analyzed and presented to parents, teachers and staff of Greenbush School Department following the final meeting of the Greenbush School Department Parent Partnership Advisory Council when the Council will review and revise this parent involvement plan and planned activities for the following school year.*

### **PART III. GREENBUSH SCHOOL DEPARTMENT WILL BUILD THE SCHOOLS' AND PARENTS' CAPACITY FOR STRONG PARENTAL INVOLVEMENT**

In order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, the Greenbush School Department will build capacity through the following activities specifically described below:

1. Greenbush School Department will, with the assistance of its Title IA school, provide assistance to parents of children served by the Greenbush School Department's Title IA school, as appropriate, in understanding topics such as understanding Maine's academic content standards, The Maine Learning Results, Maine's student academic achievement standards, Maine and local academic assessments including alternate assessments, the requirements of Title IA, how to monitor their child's progress, and how to work with educators by undertaking the actions described in this paragraph --
  - (A) *Workshops on these topics will be provided in partnership with the Maine Parent Information Resource Center, as appropriate.*
  - (B) *Title I staff will provide presentation and/or handout containing this information to parents during Title I Information Night at the school.*
2. Greenbush School Department will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their child's academic achievement, as appropriate, and to foster parental involvement.

*Workshops and materials will be provided in partnership with the Maine Parent Information Resource Center, as appropriate.*
3. Greenbush School Department will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.

*Workshops and materials will be provided in partnership with the Maine Parent Information Resource Center, as appropriate.*
4. Greenbush School Department will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with preschool, and other programs, and conduct other activities, such as a parent resource center in each school, that encourage and support parents in more fully participating in the education of their children.
5. Greenbush School Department will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to

the extent practicable, in a language the parents can understand:

*All materials will be translated as required by student population into languages other than English and upon request translation will be orally provided if possible into parents' native language.*

**PART IV. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT  
PLAN COMPONENTS**

To the extent Title IA funds are available, Greenbush School Department will pay any reasonable and necessary expenses associated with parental involvement activities, including transportation and at-school child care costs, to enable parents to participate in school-related meetings and training sessions in Title IA schools and related to Greenbush School Department Parent Partnership Advisory Council.