

MINUTES
Greenbush School Committee-Organizational Meeting
August 23, 2017 @ 7:00 PM
Helen S. Dunn School

- I. Opening @ 7:00 p.m.
 - A. Call to Order
 - B. Declaration of Quorum:
 - 1. Mike Williams Chr., Audrey Wood, Vice Chr , Kim McCrum
Matt Speed , Heather Patten
 - 2. Others Present – Gwen Smith, Barbara Ouellette, Gail Madden
 - C. Flag Salute
 - D. Nomination to Elect Board Chair
 - 1.1 Nominations for Chairperson – AW nominate M Williams, KM seconds
 - 1.2 Motion to cease nominations Moved: AW Second: KM Vote: 5/0/0
 - 1.3 Selection of Chairperson

Motion to elect Michael Williams as Board Chair
Moved: KM Second: AW Vote: 4/0/1
 - E. Nomination to Elect Vice-Chair
 - 1.1 Nominations for Vice-Chair- KM nominates A Wood, MS seconds
 - 1.2 Motion to cease nominations Moved: MS Second: KM Vote: 5/0/0
 - 1.3 Selection of Vice-Chairperson

Motion to elect Audrey Wood as Vice-Chair
Moved: KM Second: MW Vote: 4/0/1
- II. A. Approval of Minutes- June 8, 2017 & June 29, 2016
Moved: AW Second: KM Vote: 5/0/0
- III. Recognition – The Superintendent recognizes Ella Smart & Mellisa Morgan for their excellent work in preparing the school building for the 2017-2018 school year and Barbara Ouellette & Amy Bickford for their summer preparation.
- IV. Spotlight on Learning - Sneak Peek and PreK Orientation will be Aug 29th from 1-2.
- V. Public Participation - none
- VI. Educational Reports
 - A. Finance – Reminder to board members regarding warrant signatures. In addition, Board Chair led members on tour of building to update on fall repairs.

B. Principal – Back to School Town Newsletter was emailed to board members.

C. Special Education – **Recommended Action:** Motion to name Betsy Dyer as Special Ed Director of Record for a stipend of \$2,000 paid from non-local funds for 1 year only serving as mentor for Lori Webber.

Moved: KM Second: AW Vote: 5/0/0

VII. Items that may require Board Action

A. Superintendent’s Add-ons:

1. **Attendance Coordinator & Officer:** Motion to appoint the Guidance Counselor as the District Attendance Coordinator/Officer.

Motion: AW Second: KM Vote: 5/0/0

2. **Foster Care Liaison:** Motion to appoint the Guidance Counselor as the District Foster Care Liaison.

Motion: MS Second: AW Vote: 5/0/0

3. **School Physician:** Motion to recognize Dr. Susan Cheff, Penobscot Community Health Care, as the school’s physician.

Motion: KM Second: AW Vote: 5/0/0

4. **Crisis Emergency Plan:** Motion to approve the School Crisis-Emergency Plan and update date of adoption.

Motion made to accept plan and update date of adoption.

Motion: KM Second: MS Vote: 5/0/0

5. **Student Handbook:** Motion to approve the Student Handbook as presented and update date of adoption.

Motion: KM Second: MS Vote: 5/0/0

6. **Special Ed. Teacher:** Gail Madden

Superintendent Recommends Second: HP Vote: 5/0/0

7. **Library/Technology Teacher:** Joshua O’Keefe

Superintendent Recommends Second: AW Vote: 5/0/0

8. Superintendent's Add-ons: **Recommended Action:** Motion to accept changes to amended UTC Region #4 Cooperative Agreement and allow the Superintendent to sign SPRPCE agreements on the board's behalf.

Moved: AW Second: KM Vote: 5/0/0

8. Recommended Action: That the Board enter into an executive session to discuss assignments and wages as provided for in 1 M.R.S.A. § 405 (6) (D).

Moved: MS Second: AW In: 8:57 Out: 9:41

Motion to change School Secretary position title to Office Manager for current school secretary and compensate for additional duties at \$1,200 annually.

Moved: KM Second: MS Vote: 5/0/0

- VIII. Policy - EFD: Payment on Food Services – 1st Reading
- IX. Superintendent's Report (s)
 - A. Resignations - none
 - B. Retirements - none
 - C. Meetings - MSMA's Conference in October
 - D. New Hires – noted in Superintendent Add-ons
 - E. Other – FYI: Enrollment is climbing in PreK/K. In addition, Superintendent will send board contact info to MSMA, send board members DOE link for updates, provide contracts for new hires, and look into card reader possibility for lunch costs with the Food Service Director.
- X. Chairman's Report – Chairman Williams to attend MSBA Resolution Meeting Sept. 9
- XI. Workshop Discussion – future workshop on ED279s will be scheduled
- XII. Other - none
- XIII. Next monthly Meeting date: September 13, 2017 @ 7:00 PM
- XIV. Motion to Adjourn Moved: KM Time: 9:44 PM

Respectfully Submitted,

Gwen Smith, Superintendent

Pursuant to Title 26 M.R.S.A. ss965C, the Greenbush School Board hereby specifically requests of bargaining agents within the Greenbush School

Department Education System that said agents meet and consult on educational policies which are part or may become part of this agenda.