

## Student Activities Co-Curricular and Extra-Curricular Procedures for Participation

The list of activities covered by this policy includes, but is not limited to, soccer, basketball, cheering, baseball, softball, drama, and yearbook.

### I. ELIGIBILITY

At the beginning of the school year, all students will be eligible to participate in all extra-curricular activities.

- A. New students entering, other than the first quarter, will have their extra-curricular eligibility determined by their eligibility status from their previous school.
- B. It is a privilege for a student to participate in any sport or activity. Therefore, if a student fails to complete and pass in assignments or receives a suspension, the student will be issued a written warning and the parent will be contacted. Only one written warning per season or activity will be allowed.
- C. If, at any time during the activity, a teacher, coach, parent or administrator believes the student is not making the effort to the best of their ability to achieve academic and/or behavioral success, the school may call for a meeting with the student and a student's parent to determine a plan of action to solve the issues. The student must fulfill the requirements of the plan within five school days following the date of the meeting. The student will not be able to participate in games, competitions or performances until the meeting has taken place. The student shall participate in practices. This may include any or all of the following:
  1. The student staying after school for academic help for a specified amount of time,
  2. The student becoming ineligible for games/performances for a specific amount of time, but is required to participate in practices/rehearsals,
  3. the student being removed from the team or activity, and/or
  4. other incentives determined by the stakeholders.
- D. All activities, whether by season or year-long, will follow the same procedures.
- E. Infractions pertaining to policies ADC and ADC – R will be followed, per policy.
- F. Any student on school suspension will remain out of the activity for the duration of the suspension. A student may be re-instated after the suspension is served.
- G. Individual coaches have the responsibility to take disciplinary action pertaining to any problem that may arise and is not already mentioned. Appeals of decisions may be made in writing to the Athletic Director.

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### II. TEAM RULES AND POLICIES

A. When individuals become a member of an extra-curricular activity, they must recognize the following responsibilities.

1. They are official representatives of the Helen S. Dunn School.
2. They represent their family and their community.
3. They are expected to be leaders in promoting good citizenship and sportsmanship.
4. Their actions, in and out of school, build student respect and contribute to school spirit. This responsibility implies that proper respect is to be given to administration, teachers, coaches, officials, fellow teammates, fellow athletes, and the student body.
  - A. On game days, participants should be neat and clean. Students are to dress appropriately as determined by the coach/advisor. Students not dressed appropriately will not be allowed to travel and/or participate in that activity for that day.
  - B. Vulgar language or inappropriate behavior will not be tolerated in connection with any school related activity.
  - C. Team managers shall be considered squad members and shall meet the same requirements as the participants.
  - D. Students may not participate in any practice or activity if they do not attend and participate in all regularly scheduled classes that day unless they have a written note of excuse from a doctor or other official source that is approved by the principal or athletic director. Participants must notify their coach or advisor before the practice/activity that they will be absent.
  - E. No school equipment or clothing will be worn except when participating in a given activity.
  - F. Equipment and clothing must be returned clean and in good condition, subject to normal wear and tear, at the end of the season. Students who lose or damage school uniforms or equipment will be required to pay for those lost or damaged items. Cost of restitution is to be determined by the principal.
  - G. Individual coaches have the responsibility to take disciplinary action pertaining to any problem that may arise that has not already been mentioned.

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### III. CRITERIA FOR PARTICIPATION

- A. Students participating in extra-curricular activities are expected to complete assignments, pass quizzes and tests to the best of their ability, and participate positively in class. They are expected to make up missed assignments, quizzes and tests for which they were absent and to do so in a timely fashion.
- B. Except for the try-out period (not to exceed five days), students may not participate in practice or games until proof of a physical examination within the last two years has been received and a consent form has been signed by a parent/guardian.
- C. Students who are assigned a detention for any reason must serve the detention first and then may participate in practice or games.
- D. In order for a student to participate in any extra-curricular activity, the student and his/her parent or guardian must read policies JJ and JJ-R and then sign and return the consent form to the proper coach or advisor.
- E. Students are required to travel to all away events on school provided transportation unless otherwise approved in writing by the principal or athletic director. A request for such approval must be made by the parent/guardian 24 hours in advance of the bus departure. After the event has ended the parent/guardian may transport their child home from the event but must see the coach/advisor to inform him/her of this request and provide a note in advance. Parent/Guardians wishing to have their son/daughter travel home with someone else's parent must receive permission from the principal or athletic director in advance of bus departure and provide a note stating who the student will be allowed to ride with.

### IV. AWARDS

- A. A certificate of participation shall be awarded to each student who completes the extra-curricular activity for more than half of season.
- B. Helen S. Dunn Activities Pins will be issued for any subsequent full athletic season in which the student participates.

1<sup>st</sup> Reading: August 22, 2018

2<sup>nd</sup> Reading: September 12, 2018

Adoption: November 7, 2018

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CONSENT FORM FOR PARTICIPATION IN CO-CURRICULAR AND  
EXTRA-CURRICULAR ACTIVITIES

I have read the rules as outlines in Policy JJ-R governing participation in extra-curricular activities.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

I have read the rules\* and I give permission for my child to participate in \_\_\_\_\_.

\_\_\_\_\_  
(Parent's Signature)

\_\_\_\_\_  
(Date)

\*If you have any questions regarding these rules for participation in extra-curricular activities, please contact the Athletic Director at 826-2000 ex 208 or the Activity Advisor.

\*\*Just a reminder – If your child is participating in a sport, we require a proof of sports physical within the past two years. Obtaining this physical is the parent's responsibility.