

MINUTES
Greenbush School Committee-Organizational Meeting
August 20, 2025, @ 7:00 PM at the Helen S. Dunn School

I. Opening @ 7:11 PM

A. Call to Order

B. Declaration of Quorum:

1. Mike Williams Chr. __✓__, Jen Nevells, Vice Chr. __✓__, Matt Speed __✓__,
Carrie Madden __✓__, Marty Carmichael __✓__

2. Others Present – Gwen Smith, Supt; Kelly Theriault, District Administrator; Gail Madden, Principal

C. Flag Salute

D. Nomination to Elect Board Chair

1.1 Nominations for Chairperson

1.2 Motion to cease nominations Moved: MS Second: JN Vote: 4/0/1

1.3 Selection of Chairperson

Motion to elect MW as Board Chair Moved: MC Second: JN Vote: 4/0/1

E. Nomination to Elect Vice-Chair

1.1 Nominations for Vice-Chairperson

1.2 Motion to cease nominations Moved: MC Second: MS Vote: 4/0/1

1.3 Selection of Vice-Chairperson

Motion to elect JN as Vice-Chair Moved: MS Second: MC Vote: 4/0/1

II. Approval of Minutes – June 4, 2025

Moved: MC Second: JN Vote: 5/0/0

III. Recognition – Thank you to Ella Smart, Bill Bevan, and their helper, John L’Heureux, for all your hard work preparing the building for a new school year! The summer heat was terrible this year, so your efforts are even more remarkable.

IV. Spotlight on Learning – Sneak Peek on Aug. 27th from 1-2 PM; 1st Student Day Aug. 28th

V. Public Participation

VI. Educational Reports

A. Finance – A current finance report was distributed for review.

B. Principal – Principal Madden shared updates on the library refurbishment and school start.

C. Special Education – Dist. Admin. Theriault is looking for options for an interim Director.

VII. Items that may require Board Action

A. Superintendent’s Add-ons:

1. Attendance Coordinator & Officer: Motion to appoint Tim Goding as the District Attendance Coordinator/Officer.

Motion: CM Second: MC Vote: 5/0/0

2. Foster Care Liaison: Motion to appoint the interim Special Ed Director as the District Foster Care Liaison.

Motion: CM Second: JN Vote: 5/0/0

3. Homeless Liaison: Motion to appoint Gail Madden as the McKinney-Vento Homeless Liaison.

Motion: MS Second: MC Vote: 5/0/0

4. School Physician: Motion to recognize Sally Schwarze, N.P., for FY26 as the school's physician.

Motion: MC Second: CM Vote: 5/0/0

5. Crisis Emergency Plan: Motion to approve the School's Crisis-Emergency Plan and update the date of adoption.

Motion: MC Second: CM Vote: 5/0/0

6. Student Handbook: Motion to approve the Student Handbook with new staff added, and update the date of adoption.

Motion: CM Second: MC Vote: 5/0/0

7. Cook, Custodian, Secretaries Salary Scale

Motion: CM Second: MC Vote: 5/0/0

8. Executive Session

Recommended Action: Pursuant to 1 M.R.S.A. § 405(6)(D) – Discussion of Labor Contract Negotiations, motion that the board enter Executive Session to discuss approving the Collective Bargaining Agreement. In: 8:10 PM Out: 8:27 PM

Motion: MS Second: MC Vote: 5/0/0

Recommended Motion:

That the Board approve the 2025 - 2028 collective bargaining agreement between the Greenbush School Department and the Greenbush Teachers' Association as presented.

Motion: MC Second: MS Vote: 5/0/0

Superintendent's Report (s)

- B. Resignations - Meghan Look, Gr. 6 Teacher and Middle School Math Teacher, (announced in June), and Amy Small, Ed Tech
- C. Retirements
- D. Meetings – Reminder: MSMA Conference on October 23-24, 2025
- E. New Hires – Meranda Bachelder Case, Ed Tech; Jennifer Graban, Ed Tech; Marie Goucher, Cook; Gail Madden, Athletic Director

Recommended Action: Motion to approve the nomination of Tim Goding for a 1st-year probationary teacher contract (Guidance Teacher):

Supt. Recommends Second: Vote: 5/0/0

Recommended Action: Motion to approve the nomination of Emilee Ireland for a 1st-year probationary teacher contract (5th Grade Teacher):

Supt. Recommends Second: Vote: 5/0/0

- VIII. Chairman's Report—Chairman Williams discussed the fall convention and announced the regional meetings for board members in September, where resolutions will be discussed.
- IX. Workshop Discussion – Watch for a negotiation training that should occur this year.
- X. Other
- XI. Next Monthly Meeting Date: September 3, 2025, at 7:00 PM
- XII. Motion to Adjourn Moved: MC Time: 9:04 PM

Respectfully Submitted, *Gwen Smith*, Superintendent

Under Title 26 M.R.S.A. § 965C, the Greenbush School Committee requests that bargaining agents within the Greenbush School Department System meet and consult on educational policies that may become part of this agenda.