

MINUTES  
Greenbush School Committee-Regular Meeting  
February 4, 2026 @ 7:00 PM  
Helen S. Dunn School

I. Opening @ 7:08 PM

A. Call to Order

B. Declaration of Quorum:

1. Mike Williams, Chr. ☒, Jen Nevells, Vice-Chr. ☒, Matt Speed (Ex),  
Carrie Madden ☒, Marty Carmichael ☒

2. Others Present: Gwen Smith, Supt., Kelly Theriault, Dist. Admin/Business  
Mngr., Gail Madden, Principal/A.D.

C. Flag Salute

II. A. Approval of Minutes – January 14, 2026

Moved: MC                  Second: JN                  Vote: 4/0/0

III. Public Participation

IV. Principal's Educational Reports

A. Principal's Report - Spotlight on Learning: Third graders have been learning about how scientists predict weather, and Grades 5-8 students will participate in a schoolwide Health Fair on February 13, 2026. The Principal's report showcased current enrollment and Student of the Month recipients.

B. Special Education – Special Ed enrollment and services were included on the Principal's Report.

V. Superintendent's Items that may require Board Action

A. Add-ons: **Recommended Action:** Adopt the FY27 calendar as presented.

Moved: MC                  Second: CM                  Vote: 4/0/0

VI. Superintendent's Report (s)

A. Policy Approval

1. Motion to accept the 2<sup>nd</sup> Reading of JICJ - Use of Cell Phones and Other Electronic Devices

Moved: JN                  Second: CM                  Vote: 4/0/0

B. Legislation – Please see current bills for the 2<sup>nd</sup> session in the January packet.

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- VII. District Administrator's Report (s)
- A. Resignations – Alan Brownewell, June 2026
  - B. Retirements – Peggy Sanborn, Cook; Barbara Ouellette, Secretary
  - C. Meetings – Student and staff meetings, trainings
  - D. New Hires – Liviah Carignon, Ed Tech
  - E. Monthly Finance Report – A monthly finance report was distributed. The first round of the ED279 shows an increase in GPA for FY27; the board can expect a draft of the FY27 proposed budget in March.
  - F. Other: **Recommended Action:** The Board should hold an executive session to discuss the FY26 salaries of Administrators, as provided for in I M.R.S.A. 405 (6) (D).

In: 7:40 PM      Out: 8:26 PM

Moved: CM              Second: MC              Vote: 4/0/0

The Board affirmed that the Superintendent would continue to receive the current salary and benefits for FY27 and FY28 and will enter into a two-year pay agreement effective July 1, 2026. The Board further confirmed that the Business Manager, whose contract is already extended, will maintain the same salary and benefits for FY27; compensation for FY28 will be renegotiated at a later date. The Principal's salary was approved at \$76,000 for FY27 and \$82,000 for FY28, with current benefits maintained.

Moved: MC              Second: CM              Vote: 4/0/0

Other: **Facilities:** The Board received an update on recent facilities issues. The building has experienced boiler and hot-water issues, and the middle school wing has had intermittent heating issues. The oil tank was found to contain water and other contaminants; cleaning is estimated to cost \$2,400. Gaftek is addressing the faulty tank gauge and evaluating future options for the tank. The insurance adjuster has approved the claim related to the damaged pipe.

- VIII. Chairman's Report – Chairman Williams will attend MSBA's legislative meeting tomorrow. All are welcome to attend the upcoming MSBA "regional" meetings.
- IX. Workshop Discussion
- X. Other

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XI. Next monthly meeting date: Wednesday, March 4, 2026, @ 7:00 PM

XII. Adjournment

Moved: MC      Time: 8:36 PM

Respectfully Submitted, *Gwen Smith*, Superintendent

*Pursuant to Title 26 M.R.S.A. § 965C, the Greenbush School Board hereby specifically requests that bargaining agents within the Greenbush School Department Education System meet and consult on educational policies that are part of or may become part of this agenda.*